The School Foundation 2019 – 2020 Grant Cycle General Grant Information

The School Foundation seeks grant requests that align with the four areas of focus recently identified by FSD1: Literacy, Math, Early Childhood or Technology. Applications for other focus areas will be accepted. $145,413.80 is available for grants this cycle.

Grant applications for the 2019 – 2020 school year will be accepted from Florence One Schools Educators until **APRIL 11, 2019.**

Grant Categories

There is ONE grant category this year: **Major Grants**

Major Grants should seek to have a broad impact across the entire school district and help prepare our students for success in a worldwide economy.

Review Process

- ☑ The School Foundation Grants Committee will review each complete grant application it receives.
- ☑ Depending upon the number of grant requests and the complexity of the applications, the review process will take approximately 30 days.
- ☑ The committee may request additional information from the applicant, school administrators or curriculum coordinators.
- ☑ The top three grant candidates will be required to give a presentation on their proposed grant to the Grants Committee, which will not exceed sixty (60) minutes.
- ☑ Applications recommended for funding by the Committee will then be reviewed and approved by the Board of Directors. Once grant materials have been received, they remain the property of the school that was the recipient of the grant unless otherwise approved by The School Foundation.

Review Criteria

The Grants Committee uses a combination of objective and subjective criteria when evaluating grant requests. Requests that clearly meet more criteria will generally be viewed more favorably during evaluation.

In general, high value criteria include innovation, creativity, educational value, student involvement, collaboration between schools and project director commitment. Additionally, those applications that clearly and concisely describe the project and anticipate positive benefits for students in the form of achievement, motivation and character development will be favored during the evaluation process.

**The Foundation will not be able to fund all requests due to budgetary constraints. This does not mean that a rejected request is inappropriate or unsatisfactory.

Frequently Asked Questions

Who can apply for a grant?
The grant process is open to instructional staff within Florence 1 Schools.

Where may I obtain an application?
Applications are available on The School Foundation website (www.theschoolfoundation.org) and on the Florence 1 Schools website (www.f1s.org).

Where do I submit the application?
Completed applications should be received in the Superintendent's Office at 319 S. Dargan Street in Florence, SC. All applications must be received on or before 4:30 p.m. on APRIL 11, 2019.

How many copies of the application should I submit?
Submit one original with nine copies.

What is the scoring process?
The School Foundation Grants Committee will evaluate the applications and make a recommendation to the Board of Directors of The School Foundation.

Should I include the name of my organization on the application?
The name of the organization, contact person and his/her immediate supervisor/principal should be stated on the cover page.

When will grant decisions be made?
Notification of grant funding will be made within 30 days after the proposal deadline by letter from The School Foundation.

What is the appropriate request amount?
Grant amount must be for $10,000 or greater and have the potential for district-wide impact.

May I request funding for more than one year?
No, you will need to resubmit your application each year.

May I recreate the application on computer?
Yes, the entire application needs to be typed into the template provided. Use a Times New Roman 12-point font.

Are signatures required?

Yes. All applications must contain signatures of the contact person, his/her principal and F1S Superintendent. The Director of Technology must also sign for grants involving technology and devices used in the district such as mobile devices, Internet of Things (IoT) devices, workstations, and e-Readers. In addition, signatures are required for applications, software, extensions, or web 2.0 sites.

Are there special requirements if my grant involves technology?

Yes, there are special requirements. The first requirement is that the proposal should be discussed with the Director of Technology, Kyle Jones, in the planning stages of the grant writing to insure that the grant plans will work with the F1S technology plan for your school. After the proposal is completed, Mr. Jones will need to sign for approval of your plan. The second requirement is that all teachers requesting instructional technology equipment must complete the appropriate district training associated for successful implementation. Digital Learning Specialists are available to provide training sessions. Please provide a district certificate stating that your training has been successfully completed as part of your grant implementation.

Is there a limit on the number of pages that I may submit?

Yes. The total number of allowable pages is ten
(10). The Logic Model attachment does not count as part of the 10 pages.

What types of things CANNOT be funded by The School Foundation?

Funds may **not** be used to:
a) pay the salaries of employees of Florence 1 Schools
b) pay for major equipment purchases unless they are absolutely critical to the project proposal and cannot be financed in any other manner.
c) pay for field trips

How will The School Foundation follow-up with proposals that are funded?

The School Foundation will host an Awards Reception on May 20, 2019. Follow-up visits to instructional areas may be made by members of The School Foundation Board of Directors and Executive Director.

If I have questions about this process or suggestions for improving this grant application process, whom should I contact?

You may contact Debbie Hyler at The School Foundation at (843) 662-9996 or
dhyler@theschoolfoundation.org.